



Meeting Minutes
Round Rock High School Theatre Booster Club
Date: May 18, 2021

CALL TO ORDER: President Laura Davis called the meeting to order at 7:04pm.

ATTENDEES: Laura Davis, Denise Ferguson, Jeanne Good, Stephanie Nisbett, Christina Cooper, Gerry Gallegos and Kelly Condon

1. APPROVAL OF MINUTES: April 20, 2021

A motion was made by Kelly Condon and a second by Denise Ferguson to approve the minutes as presented. The minutes were unanimously approved.

2. TREASURER REPORT/ UPDATE:

Ms. Ferguson presented the treasurer's report to the members present:

All approved true-ups were made to the budget after our April meeting.

Per approval at the last meeting, we were able to give four \$250 Scholarships to four well deserving seniors!

Our current budget shows a Carry Over balance of \$6,341.20 which will increase by approximately 3K after our June meeting and we do our final true-ups.

3. THESPIAN REPORT: NONE

4. DIRECTOR REPORT:

Ms. Davis reported the following from the Directors:

- Banquet date requested for 5/14/22- scheduled
- Open House date suggestion for 8/28/21
- Would like framed commemoration of shows hung outside black box
- Appreciated in-person banquet and Thespian Induction

5. OPEN BUSINESS:

The following items were discussed:

- Slate for officers for 2021-2022 and Committee heads for vote:
 - President- Stephanie Nisbett
 - Vice President- Jill Farris
 - Secretary- Gerry Gallegos
 - Treasurer- Jeanne Good
 - Scholarship Chair- Naomi Yost
 - Webmaster- Kelly Condon
 - Spiritwear Coordinator- Wendy Herbrandson

A motion was made by Denise Ferguson and a second by Christina Cooper to approve the officers and committee heads for 2021-2021 as presented. The officers and committee heads for 2021-2022 were unanimously approved.

- Set date for Budget Reconciliation/ Budget Preparation/ Bylaws review
 - Ms. Davis- will coordinate dates due to vacations etc for June
- Tax Free Day for 2021-2022 (Open House & Tech Rehearsal)

A motion was made by Jeanne Good and a second by Denise Ferguson to approve the Tax Free days for Open House & Tech Rehearsal. The Tax Free days for 2021-2022 were unanimously approved.

- Money pre-approval for Spiritwear Purchase for Open House- \$1000

A motion was made by Jeanne Good and a second by Denise Ferguson to approve \$1000 for Spiritwear for Open House. The Spiritwear funds for \$1000 were unanimously approved.

- Set Prices for T-Shirts and Old Merchandise
 - Spiritwear shirts \$18.00
 - Old Show shirts \$5
 - Old Booster shirts \$10

A motion was made by Christina Cooper and a second by Jeanne Good to approve prices for spiritwear and old merchandise as listed above. The Spiritwear prices were unanimously approved.

- Vote of Check Signers
The following will be added as check signers:
 - 1) Jeanne Good (replace Denise Ferguson)
 - 2) Stephanie Nisbett (replace Laura Davis)
 - 3) Gerry Gallegos (replace Audrey Hatch)

A motion was made by Christina Cooper and a second by Jeanne Good to approve check signers as listed above. The update in check signers were unanimously approved.

- Wish Lists for Program- can discuss at June planning meeting

Adjourn 8:05pm

UPCOMING DATES/ EVENTS:

- 5/23/21- 8th Annual HAYA Award Ceremony 7:30
- 5/25/21- RRHS Graduation
- 6/2021 (date TBD) Budget Reconciliation/ Budget Preparation/ Bylaws review
- 8/28/21 Theatre Open House 2-4pm (facility request for 1-5 for set-up/clean-up)
- 10/2021 Fall Show
- 11/18/21- 11/20/21 State Thespian Festival (Dallas)
- 5/14/22 Theatre Banquet 4-8pm (facility request for 3-9 for set-up/clean-up)

Minutes prepared by: Secretary Stephanie Nisbett