



Meeting Minutes
Round Rock High School Theatre Booster Club
Date: December 15, 2020

CALL TO ORDER: President Laura Davis called the meeting to order at 7:05pm.

ATTENDEES: Laura Davis, Sam Davis, Denise Ferguson, Jill Farris, Jeanne Goode, Doug Goode, Stephanie Nisbett, Johanna Whitmore, Michelle Hurtado, Gerry Gallegos and Christine via Zoom

1. APPROVAL OF MINUTES: November 17, 2020

A motion was made by Jill Farris and a second by Denise Ferguson to approve the minutes as presented. The minutes were unanimously approved.

2. TROUPE REPORT:

Sam Davis made the following announcements for upcoming troupe events:

- Upcoming Troupe mtg. will be on January 7th
- December/ Winter Party virtual event date to be announced
- New Year's Party virtual event date to be announced

3. DIRECTOR REPORT:

Ms. Whitmore discussed the following with the members present:

- Rehearsals for the musical have begun
- Scot Wilkinson may be able to assist with musicians for musical and has booked the Baca Center for the actors to utilize dressing rooms and restroom facilities during the musical
- (1) Wheelchair accessible porta potty will be provided
- Production meeting discussion regarding renting pods to store set pieces and light boards for tech. Will need (2) pods: 1 large, 1 smaller. Pods can be stored under parking garage roof so they will be out of sight
*Pods are needed for the 2 weeks of musical, starting tech week 3/29/21 - 4/11/21
- Looking into doing pre-sale for tickets and creating audience pods
- Discussion regarding UIL participation. RRISD not sure if participating, more information to come as RRHS is still interested in participating. Follow-up in January.

Follow-up:

- Measurement of pods needed
- Booster club can assist with costs for rental of pods and/or work out in kind donation options
- Contact Ryan Crowder for capacity of Centennial Plaza

4. TREASURER REPORT:

Ms. Ferguson presented the treasurer's report to the members present:

Open House

Open House Income: \$2,289.58

- \$1,160 Membership
- \$762.50 Spirit wear – T-shirt Sales
- \$350 Friends and Family Sponsorships
- \$17.08 Direct Donations and Amazon Smile

Open House Expenses: \$545.33

- \$480 T-Shirt purchase from Tammy Kay's Boutique
- \$65.33 Square & PayPal Fees

Open House Net Income: \$1,744.25

Other Expenses:

- \$438.53 Administrative Expenses (website)
- \$32.22 Community Outreach (Homecoming Decorations)
- \$1,500 2019-2020 Scholarships

Income Less Expenses: <\$226.50> YTD

5. OPEN BUSINESS:

- **REMINDER:** Amazon Smile Update (smile.amazon.com)
 - ✓ **Round Rock Theatre Booster Club**
 - T-shirt Remaining (1-S, 3-M, 2-L, 2-XL) \$18
 - Booster Membership (Senior families must join by 12/31/20 to be considered for scholarship)
 - Scholarship Committee
 - Presidents Council Booster Meeting Update
- Ms. Davis the following updates from the Presidents Council Booster Meeting:
- Software developed for ticket sales
 - Ability to sell live stream tickets link *way to increase sales for the musical
 - ✓ If interested in live stream option, then need to have cameras available
(follow-up with district)
 - Idea for Open House next year- provide a parent interest form regarding volunteer opportunities

Adjourn 7:40pm

UPCOMING DATES/ EVENTS:

- 01/19 RRHS Theatre Booster Meeting
- 01/25 HAYA Video Submissions Deadline
- 01/26 Presidents Council Booster Meeting
- 02/16 RRHS Theatre Booster Meeting
- 03/09 & 03/10 OAP Zone (All OAP Events to be co-hosted by RRHS and CRHS)
- 03/12 OAP District
- 03/23 & 03/24 OAP Bi-District
- 03/23 RRHS Theatre Booster Meeting
- 04/07-04/10 Bright Star @ Round Rock Centennial Amphitheatre- 7:00pm
- 05/08 RRHS Theatre Banquet
- 05/18 Final Booster Club Meeting

Minutes prepared by: Secretary Stephanie Nisbett